

Deerfield Academy

MLA

Bibliographic Citation Style Guide



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Librarians**

Revised November 2011

Additional examples of Endnotes & Footnotes, pages 21-23

Table of Contents

Introduction	1
Books	2
Anonymous works	2
Single author	2
Single author with an editor	2
Second or subsequent edition	2
Republished book	2
Anthology or compilation by a single editor	2
More than one title by same author or editor	2
Two or three authors or editors	3
More than three authors	3
Corporate author	3
Translation	3
Sacred Text – Bible	3
Introductory section of a book (Forward, Introduction, Preface)	4
Work in an anthology	4
Previously published scholarly work in an Anthology	4
Work in an anthology originally published under a different title	5
Reprinted documents in a book	5
Reprinted documents in a journal	5
Cross-references (Citing two or more works from the same source)	5
Encyclopedias	6
Article in a reference book	6
Encyclopedia or reference book (widely used or frequently updated)	6
Oxford English Dictionary	6
Specialized reference book	6
Multivolume work	6
Each volume has an individual title	6
Government publications	7
Government publication in print	7
Government publication on the web	7
Letters	7
Letter in a published collection	7
Interviews	8
Interview conducted by researcher	8
Interview broadcast on television or radio	8
Published interviews	8
Speeches	8
Public address	8
Speech published in a book	9
Dissertations	9
Unpublished dissertation or thesis	9
Published dissertation	9
Manuscript or Typescript	10

Periodicals	10
Article in a Magazine	10
Article with one author	10
Article with more than one author	10
Article in a scholarly journal	11
Article in a newspaper	11
Editorial	11
Letter to editor	11
Legal Cases	12
Legal source	12
Case on Find Law or LexisNexis	12
Case in a database	12
Nonprint Sources	12
Sound recording (including spoken-word recordings)	12
Online radio program	13
Film or video recording	13
Work of visual art	13
Artwork in print	14
Work of art online	14
Cartoon in a magazine	14
Cartoon in an encyclopedia	14
Map in an atlas	15
Advertisement in a magazine	15
Electronic Sources	15
Periodical publication in an online database – article in a newspaper	15
Periodical publication in an online database – article in a scholarly journal	16
Periodical publication in an online database – article in a magazine	16
Work on a database cited with print publication	16
Scholarly journal exists only in electronic form on the web	16
Work cited only on the web Encyclopedias	17
Article from Wikipedia	17
Online book review	17
Film review in an Online database or web site	17
Organization Web site	18
Nonperiodical publication – work cited only on the web	18
E-mail	18
Nonperiodical web publication – a work cited with print publication data	18
E-book	19
Film or video recording (YouTube)	19
Notes	20
Embedded (Parenthetical) citations	20
Endnotes vs. Footnotes (<i>page updated on February 22, 2012</i>)	21
Notes	22
Sample bibliography or works cited	24

INTRODUCTION

A **bibliography** is the complete list of sources you have consulted for information. A **works cited list** includes only the sources you cite in your footnotes or endnotes or embedded (parenthetical) citations. **Ask your teacher, which form s/he prefers.** When you do research with books, the Internet, electronic databases, magazines, newspapers, videos, or other resources, you give the information identifying each of your sources in a citation. Listed alphabetically, citations in a bibliography/works cited serve as a guide for readers to find your sources. More importantly, it gives proper credit to others' words or ideas, in order to avoid questions of plagiarism. You must credit another's work; this includes "ideas, "facts, opinions, or quotations."¹ These direct references must be accompanied by footnotes or endnotes or embedded (parenthetical) citations.

Different styles are used for citations. At Deerfield, teachers require the Modern Language Association's style published in the *MLA Handbook for Writers of Research Papers* (7th edition).

Every time you consult a source, be sure to write down the bibliographic citation on your note cards. Number each citation note card so that every time you make a note card with information, you only have to put the number of the note card with the full citation.

Format of information source	Bibliographic citation source
Books	Title page and back of the title page (verso)
Magazines and Journals	Front cover
Newspapers	Top of front page (masthead), section & page
Legal Cases	Top of document
Videos	Video label
CD/DVDs	CD/DVD front
Paintings	Painting label or exhibit label
Electronic Sources	First page of full text and URL

In this guide you will see formulas explaining each type of citation:

BIBLIOGRAPHY:

1. Author

2. Title

3. Publication Information

Last Name, First Name. Title: Subtitle. City of publication: Publisher, date of publication.

Information Not Available: If information listed in the formulas is not given (e.g. article author), go to the next element in the formula. No page numbers, use n.pag. No publication date, use n.d. No publication place or publisher, use n.p. for both.

Author or Editor's Name: Give the author's name as it appears on the title page, not the book cover. Omit titles, affiliations, and degrees that precede or follow names. A suffix that is an essential part of the name like Jr. or a roman numeral /IV appears after the given name, preceded by a comma.

Title: State the full title, including subtitle, as given on the title page.

Publication Information: Take the information from the book or other medium, not from a library catalog or bibliography. If several cities are listed, use the first city. A state, province, or country is not required unless it is necessary to identify the city. Shorten the publisher's name. Omit articles (A, An, The), business abbreviations (Co., Inc., Ltd.) and descriptive words (Book, House, Press, Publishers). Add the abbreviation UP for university presses, e.g. Harvard UP. If the publisher's name includes the name of one person, cite the surname alone (Abrams). If the publisher's name includes the names of more than one person, cite only the first surname (Houghton, McGraw).

NoodleBib is Deerfield's citation tool which formats citations more easily and inserts the correct punctuation.

¹ *MLA Handbook for Writers of Research Papers*, 7th ed. (New York: Modern Language Association, 2009), 126

BOOKS

Anonymous works MLA 5.5.9 Book MLA 5.4.9 Article, Periodical

When a book has no author or editor's name on the title page, list title first. Do not use Anonymous or Anon. Alphabetize the entry by title ignoring A, An, or The.

Book by a Single Author MLA 5.5.2

1. Author **2. Title** **3. Publication Information** **4. Medium.**
Last Name, First Name. Title: Subtitle. City: Publisher, year. Print or Web.

McPhee, John. *The Headmaster: Frank L. Boyden, of Deerfield*. New York: Farrar, 1966. Print.

Book by a Single Author with an Editor MLA 5.3.3

1. Author **2. Title** **3. Editor**
Last Name, First Name. Title: Subtitle. Ed. First Name Last Name
4. Publication Information **5. Medium.**
City: Publisher, year. Print or Web.

Baldwin, James. *The Cross of Redemption: Uncollected Writings*. Ed. Randall Kenan. New York: Pantheon, 2010. Print.

Book Published in a Second or Subsequent Edition MLA 5.5.13

1. Author **2. Title of book** **3. Edition.** **4. Publication information** **5. Medium**
Last name, First name. Title: Subtitle. # ed. City: Publisher, year. Print or Web.

Biskupic, Joan, and Elder Witt. *The Supreme Court and Individual Rights*. 3rd ed. Washington, D.C.: Congressional Quarterly, 1997. Print.

Republished Book MLA 5.5.16

1. Author **2. Title** **3. Original Date** **4. Publication Information**
Last Name, First Name. Title: Subtitle. year City: Publisher, year.
5. Medium.
Print or Web.

Larcom, Lucy. *A New England Childhood: Outlined from Memory*. 1889. Williamstown: Corner, 1977. Print.

Anthology or Compilation by a Single Editor MLA 5.5.3

1. Editor **2. Title** **3. Publication Information** **4. Medium.**
Last Name, First Name, ed. Title: Subtitle. City: Publisher, year. Print or Web.

Stavans, Ilan, ed. *The Norton Anthology of Latino Literature*. New York: Norton, 2011. Print.

More Than One Title by Same Author or Editor MLA 5.3.5

Use three hyphens in place of the author's name. Titles are listed in alphabetical order.

1. Author or Editor **2. Title** **3. Publication Information** **4. Medium.**
---. Title: Subtitle. City: Publisher, year. Print or Web.

McPhee, John. *The Headmaster: Frank L. Boyden, of Deerfield*. New York: Farrar, 1966. Print.

---. *Levels of the Game*. New York: Farrar, 1969. Print.

Book by Two or Three Authors or Editors MLA 5.5.4

Names appear in the order they are listed on title page. University Presses should be abbreviated as “U” and “P.”

1. Authors or Editors	2. Title
First listed Last name, First name	Title: Subtitle.
Second listed Last name, and First name	
Third listed Last name.	
3. Publication information City: Publisher, year.	4. Medium. Print or Web.

Miller, Donald L. and Henry Steele Commager. *The Story of World War II*. New York: Simon, 2001. Print.

Scholes, Robert E. and Eric S. Rabkin, eds. *Science Fiction: History, Science, Vision*. New York: Oxford UP, 1977. Print.

Book by More Than Three Authors MLA 5.5.4

Use the first name listed on title page, followed by “et al.”- means “and others.”

1. Authors	2. Title	3. Publication Information	4. Medium.
Last name, First name, et al.	Title: Subtitle.	City: Publisher, year.	Print or Web.

Atkinson, Arthur J., Jr., et al. *Principles of Clinical Pharmacology*. San Diego: Academic, 2001. Print.

Book by a Corporate Author MLA 5.5.5

Any group, commission, association, or corporation whose members are not identified on the title page. Do not abbreviate the name. Cite the author even if the author is the publisher.

1. Author	2. Title	3. Editor	4. Publication Information
Organization name.	Title: Subtitle.	Ed. First name Last name.	City: Publisher, year.
5. Medium. Print or Web.			

American Medical Association. *Complete Guide to Men’s Health*. Ed. Angela Perry. New York: Wiley, 2001. Print.

Translation MLA 5.5.11

1. Author	2. Title	3. Translator	4. Publication information
Last name, First name.	Title: Subtitle.	Trans. First name Last name.	City: Publisher, year.
5. Medium. Print or Web.			

Garcia Marquez, Gabriel. *The General in His Labyrinth*. Trans. Edith Grossman. New York: Knopf, 1990. Print.

Sacred Text – Bible MLA 5.5.10

1. Title of sacred work.	2. Editor.	3. Publication information
Title: Subtitle.	Ed. First Name Last Name.	City: Publisher, year.
4. Medium. Print.	5. Version. Name Vers.	

The Holy Bible Containing All the Books of the Old and New Testaments. Ed. Barry Moser. New York: Viking, 1999. Print. King James Vers.

Introductory Section of a Book (Forward, Introduction, Preface)

MLA 5.5.8

- | | | |
|---------------------------------------------|-------------------------------------------------------------|-------------------------------------------------------------|
| 1. Author.
Last Name, First Name. | 2. Title of section if given.
"Title: Subtitle." | 3. Forward, Introduction, Preface.
Introduction. |
| 4. Title
Title: Subtitle. | 5. By Author of Section.
By First Name Last Name. | 6. Publication information
City: Publisher, year. |
| 7. Page #.
#-#. | 8. Medium.
Print. | |

Maier, Pauline. "Playing Games." Introduction. *Ratification: the People Debate the Constitution, 1787-1788*. By Maier. New York: Simon, 2010. ix-xvi. Print.

Work in an Anthology MLA 5.5.6

An anthology is a collection of essays, articles, poems, plays, short stories, etc. with an editor. If you used only **one article**, follow this example. If you used the **entire book**, cite as book with editor(s). Translated by (Trans.) or compiled by (Comp.) may be used in addition to or in place of editor. If the work was originally published independently as a book, **italicize the title**. Give the inclusive page numbers of the article, not just the pages used.

- | | | | |
|-------------------------------------------------------------|--------------------------------------------------|---------------------------------------------|-------------------------------------------------------|
| 1. Author of article
Last name, First name. | 2. Title of article
"Title: Subtitle." | 3. Title of book
Title: Subtitle. | 4. Editor of book
Ed. First name Last name. |
| 5. Publication information
City: Publisher, year: | 6. Pages of article
#-#. | 7. Medium.
Print or Web. | |

Heise, Thomas. "Local Connections: Teaching the History of Place." *Owned by the Land: Global Education & the Environment*. Ed. Janet W. B. Rogers and Eric Widmer. Deerfield: Deerfield Academy, 2001. 77-82. Print.

Previously Published Scholarly Work in an Anthology

Use **Rpt. In** (Reprinted in)

There is no period (.) after journal titles.

- | | | | | | |
|--------------------------------------------------------------|---------------------------------------------------|-----------------------------------------------|---------------------|---------------------------|-------------------------|
| 1. Author of article citing
Last name, First name. | 2. Title of article
"Title: Subtitle." | 3. Journal title
Title | 4. Vol.
| 5. Year
(Year): | 6. Pages
#-#. |
| 7. Reprinted in
Rpt. in | 8. Title of collection
Title: Subtitle. | 9. Editor
Ed. First Name Last Name. | | | |
| 10. Publishing Information
City: Publisher, year. | 11. Page #
#-#. | 12. Medium
Print or Web. | | | |

Welter, Barbara. "The Cult of True Womanhood, 1820-1860." *American Quarterly* XVIII (1966): 151-174. Rpt. in *Major Problems in American Women's History*. Ed. Mary Beth Norton. New York: Heath, 1989. 122-128. Print.

Work in an Anthology Originally Published under a Different Title

Use **Rpt. of** (Reprint of), if the entire article is reprinted, or **Excerpt from**, if only part of the article.

There is no period (.) after journal titles.

Reprinted Documents in a Book

- | | | | | |
|--------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|---------------------------------------------|-----------------------------------------------|----------------------------|
| 1. Author of article citing
Last name, First name. | 2. Title of article
"Title:Subtitle." | 3. Title of Book
Title: Subtitle. | 4. Editor
Ed. First Name Last Name. | 5. Edition
ed. |
| 6. Volume #
Vol #. | 7. Publication information
City: Publisher, year. | 8. Page #
#-#. | 9. Medium
Print or Web. | |
| 10. Original Book Publishing Information
Rpt. of or Excerpt from Title: Subtitle. City: Publisher, year. | | | 11. Page #
#-#. | |

Larcom, Lucy. "A Worker's Memories of the Mills, ca. 1840s." *Enduring Voices*. Ed. James J. Lorence. 3rd ed. Vol. 1. Boston: Houghton, 1996. 169-170. Print. Excerpt from *A New England Girlhood: Outlined from Memory*. Boston: Houghton, 1889. n.pag.

Reprinted Documents in a Journal

Use **Rpt. of** (Reprint of), if the entire article is reprinted, or **Excerpt from**, if only part of the article.

- | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|---------------------------------------------|-----------------------------------------------|----------------------------|
| 1. Author of article citing
Last name, First name. | 2. Title of article
"Title:Subtitle." | 3. Title of Book
Title: Subtitle. | 4. Editor
Ed. First Name Last Name. | 5. Edition
ed. |
| 6. Volume #
Vol #. | 7. Publication information
City: Publisher, year. | 8. Page #
#-#. | 9. Medium.
Print or Web. | |
| 10. Original Journal Publishing Information
Rpt. of "Article Title." <i>Journal Title</i> Volume # (Date):Page #-#. | | | | |

Brownson. Orestes. "Orestes Brownson Questions the Lowell System, 1840." *Enduring Voices*. Ed. James J. Lorence. 3rd ed. Vol. 1. Boston: Houghton, 1996. 166-170. Print. Rpt. of "The Laboring Classes." *Boston Quarterly Review* 3 (1840): 369

Cross-references MLA 5.3.6

Work in an Anthology *MLA* 5.5.6 Anthology or a Compilation *MLA* 5.5.3

To cite two or more works from the same collection cite the anthology as the entire book first.

Ambrose, Stephen, and Douglas Brinkley, eds. *Witness to America: an Illustrated Documentary History of the United States from the Revolution to Today*. Rev. ed. New York: Harper, 1999. Print

To cite the articles in the anthology, use a shortened form. *Noodle Bib* does not have a way to use cross references, so each work in the anthology must be typed in the Bibliography. Type the shortened form for the Anthology in the *NoodleBib* Annotation box. Remember to cut and paste the shortened citations into the bibliography and place them in the correct alphabetical order by the article author's last name. There is no period or comma after the author's names.

- | | | | |
|----------------------------------------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------|
| 1. Article Author
Last name, First name. | 2. Article title
"Title: Subtitle." | 3. Last name(s) of the authors, eds. of the anthology
Last name and Last name | 4. Page #
#-#. |
|----------------------------------------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------|

Smedes, Susan Babney. "Thomas Dabney Runs a Model Plantation." Ambrose and Brinkley 129-131.

ENCYCLOPEDIAS

Article in a Reference Book MLA 5.5.7

When citing widely used reference books like the *Encyclopaedia Britannica* or books that are frequently updated, full publishing inflation is not required. Cite only the edition and year.

- | | | | | |
|-------------------------------------------------------|--------------------------------------------------|---------------------------------------------|----------------------------|--------------------------------------|
| 1. Author of article
Last name, First name. | 2. Title of article
"Title: Subtitle." | 3. Title of book
Title: Subtitle. | 4. Edition
ed. | 5. Publication year.
Year. |
| 6. Medium.
Print or Web. | | | | |

Encyclopedia or Reference Book (Widely Used or Frequently Updated)

Harlow, Henry Robert. "Drawing." *The New Encyclopaedia Britannica: Macropaedia*. 15th ed. 1988. Print.

Oxford English Dictionary

If you are citing a specific definition among several, add the abbreviation *Def.* (definition) and the appropriate designation (e.g., number)

"Noon." *Def.* 4b. *OED*. 2nd ed. Vol. 10. 1989. Print.

Specialized Reference Books

- | | | | |
|-------------------------------------------------------|-------------------------------------------------------------|---------------------------------------------|-------------------------------------------------------|
| 1. Author of article
Last name, First name. | 2. Title of article
"Title: Subtitle." | 3. Title of book
Title: Subtitle. | 4. Editor of Book
Ed. First name Last name. |
| 5. Vol. #
Vol. #. | 6. Publication information
City: Publisher, year. | 7. Medium.
Print. | |

Le Patourel, John. "Normans and Normandy." *Dictionary of the Middle Ages*. Ed. Joseph R. Strayer. Vol. 9. New York: Scribner's, 1987. Print.

Multivolume Work MLA 5.5.14

If you use two or more volumes, put the total number of volumes. If you used only one volume, state the volume number.

- | | | | | |
|------------------------------------------------------|-----------------------------------------------|----------------------------------------------|-------------------------------------------------------------|-----------------------------|
| 1. Author or Editor
Last name, First name. | 2. Title of volume
Title: Subtitle. | 3. Volume
Total # vols. or Vol. #. | 4. Publication information
City: Publisher, year. | 5. Medium.
Print. |
|------------------------------------------------------|-----------------------------------------------|----------------------------------------------|-------------------------------------------------------------|-----------------------------|

Super, John C., ed. *The Fifties in America*. 3 vols. Pasadena: Salem, 2005. Print.

Each volume has an individual title

When each volume has its own title, it is not necessary to give the title of the multi-volume work, give only the publication information for volume you use.

- | | | | |
|------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------|------------------------------------|
| 1. Author or Editor
Last name, First name. | 2. Title of volume
Title: Subtitle. | 3. Publication information
City: Publisher, year. | 4. Medium.
Print or Web. |
|------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------|------------------------------------|

Churchill, Winston S. *The Age of Revolution*. New York: Dodd, 1957. Print.

GOVERNMENT PUBLICATIONS

Government Publication MLA 5.5.20

"GPO" is the abbreviation for U.S. Government Printing Office. Abbreviate Department (Dept.) Give department name and agency name, if given.

1. Author
Government name. Dept. name. Agency name.

2. Title
Title: Subtitle.

3. Publication information
City: Publisher, year.

4. Medium
Print or Web.

New York State. Commission on the Adirondacks in the Twenty-First Century. *The Adirondack Park in the Twenty-First Century*. Albany: State of New York, 1990. Print.

United States. Dept. of Labor. *Child Care: A Workforce Issue*. Washington: GPO, 1988. Print.

Government Publication on the Web MLA 5.6.2c

1. Author
Government name. Dept. name. Agency name.

2. Title
Title: Subtitle.

3. Date
year.

4. Title of Website
Title.

5. Medium
Web.

6. Date of access
day Mon. year.

United States. Dept. of Justice. Office of Justice and Delinquency Prevention. *Law Enforcement and Juvenile Crime*. 2001. *National Criminal Justice Reference Service*. Web. 15 May 2008.

LETTERS

Letter in a Published Collection MLA 5.7.13

Use the title of the letter, if given. Otherwise type the name of the recipient in quotations, e.g. "To the father", if name is not given or "To Cornelius Hancock." If the collection numbers the letters, type the number after the date of the letter, Letter # of.

1. Author
Last name, First name.

2. Title of letter
"Title" or "To name of recipient."

3. Date & Letter #
day Mon. year. Letter # of

4. Title of book
Title: Subtitle.

5. Editor of book
Ed. First Name Last Name.

6. Publication Information
City: Publisher, year.

7. Page numbers
#-#.

8. Medium.
Print or Web.

Hancock, Cornelia. "To her mother." 21 Feb. 1864. Letter of *Letters of a Civil War Nurse: Cornelia Hancock, 1861-1865*. Ed. Henrietta Stratton Jaquette. Lincoln: U of Nebraska P, 1998. 52-54. Print.

INTERVIEWS

Interview conducted by researcher MLA 5.7.7

- | | | |
|-------------------------------------------------|----------------------------------------------------|----------------------------------|
| 1. Interviewee
Last name, First name. | 2. Kind of interview
Personal interview. | 3. Date
day Mon. year. |
| | or
Telephone interview. | |
| | or
E-mail interview. | |

Widmer, Eric. Personal interview. 2 Mar. 2004.

Interview- Broadcast on Television or Radio MLA 5.7.7

- | | | |
|--------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|---------------------------------|
| 1. Interviewee
Last name, First name. | 2. Title of interview or Interview with
"Title" or Interview by First name Last name. | 3. Name of show
Name. |
| 4. Publication Information
Station, City. day Mon. year. | 5. Medium.
Television or Radio. | |

Breslin, Jimmy. Interview by Neal Conan. *Talk of the Nation*. Natl. Public Radio. WBUR, Boston. 26 Mar. 2002. Radio.

Published interviews MLA 5.7.7

If an interview was published independently, italicize the title. If there is no title, use Interview with the name of the interviewer and do not italicize or enclose in quotations.

- | | | |
|--------------------------------------------------------------|---------------------------------------------------------------------------------------------------|--------------------------------------------------------|
| 1. Interviewee
Last name, First name. | 2. Title of interview or Interview with
"Title" or Interview with First name Last name. | 3. Title of book/periodical
Title: subtitle. |
| 4. Author(s) or Editor(s)
By First name Last name. | 5. Publication information
City: Publisher, date. | 6. Pages
|
| | | 7. Medium.
Print or Web. |

Moreno, Rita. Interview with Rose Eichenbaum. *The Dancer Within: Intimate Conversations with Great Dancers*. By Rose Eichenbaum. Ed. Aron Hirt-Manheimer. Middletown: Wesleyan UP, 2008. 130-136. Print.

SPEECHES

Public Address MLA 5.7.11

- | | | | |
|---------------------------------------------|---------------------------------------------------------|-------------------------|----------------------------------------------------|
| 1. Speaker
Last Name, First Name. | 2. Title if given
Title: Subtitle. | 3. Event
Name | 4. Location
Institution or Street, City. |
| 5. Date of event
day Mon. year. | 6. Type of speech.
Keynote speech or Address. | | |

McCloy, Rush. Commencement. Deerfield Academy. 30 May 2010. Keynote speech.

Speech Published in a Book

Include all pages of the speech.

- | | | |
|--------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------------|
| 1. Speaker.
Last Name, First Name. | 2. Title of speech if given.
"Title: Subtitle." | 3. Sponsor of Event.
Sponsor's name. |
| 4. Location of Event.
Site, City. | 5. Date of event.
day Mon. year. | 6. Rpt. in Title.
Rpt. in Title: Subtitle. |
| 7. Editors.
Ed. First Name Last Name and First Name Last Name. | | 8. Publication information.
City: Publisher, year. |
| 9. Page #.
or n. pag. | 10. Medium.
Print or Web. | |

X, Malcolm. "The Ballot or the Bullet." King Solomon Baptist Church. King Solomon Baptist Church, Detroit. 12 Apr. 1964. Rpt. in *Say It Loud: Great Speeches on Civil Rights and African American Identity*. Ed. Catherine Ellis and Stephen Drury Smith. New York: New, 2010. 1-18. Print.

DISSERTATIONS

Unpublished dissertations or Thesis MLA 5.5.25

- | | | | |
|--------------------------------------------|-------------------------------------------------|-------------------------------------------|----------------------------------------------------|
| 1. Author
Last Name, First Name. | 2. Title: Subtitle
"Title: Subtitle." | 3. Diss.
Diss. Or Degree thesis | 4. Academic institution
University Name, |
| 5. Date
Year accepted. | 6. Medium
Print or Web. | | |

Kelly, Patricia M. "Shades of Purple: Confronting the Silence of Clergy Sexual Abuse." MA thesis. Dartmouth College, 2010. Print.

Published Dissertation MLA 5.5.26

- | | | | | |
|-----------------------------------------------------------|-----------------------------------------------|------------------------------------|----------------------------------------------------|-------------------------|
| 1. Author
Last Name, First Name. | 2. Title: Subtitle
Title: Subtitle. | 3. Diss.
Diss. | 4. Academic institution
University Name, | 5. Date
Year. |
| 6. Publisher Information
City: Publisher, Year. | | 7. UMI Order Number
. | 8. Medium.
Print or Web. | |

Wright, Kimberley J. *Redeeming a Life: a Study of the Life and Works of Mary P. Wells Smith (1840-1930)*. Diss. U of Maryland, 1998. Ann Arbor: UMI, 1998. 9909031. Print.

Manuscript (MS) or Typescript (TS) MLA 5.7.12

Manuscript is a handwritten document and Typescript is a typed document. If there is no title, give a description of the material, e.g. Notebook

1. Author
Last Name, First Name.

2. Title of manuscript
Title: Subtitle.

3. Year
Year.

4. MS. or TS.
MS or TS.

Institution where housed
Institution Name, Location.

Wozniakewicz, Kimberly A. "Superhighway to the Future...Disturbance of Past Life: The Construction of Interstate Highway 91 and Its Effect on Franklin County." 2003. TS. Boyden Lib., Deerfield.

PERIODICALS

Take the author's name from the beginning or the end of the article. If articles are not printed on consecutive pages, write the first page number and +. Abbreviate the month, except May, June, and July.

Article in a Magazine MLA 5.4.6

Do not give volume and issue numbers even if they are listed. There is no period after a magazine title.

Article with one author

1. Author of article
Last Name, First Name.

2. Title of article
"Title: Subtitle."

3. Title of magazine
Title

4. Date of issue
day Mon. year:

5. Pages
#-#.

6. Medium.
Print or Web.

Kaplan, Robert D. "History Moving North." *Atlantic Monthly* Feb. 1997: 21+. Print.

Article with more than one author

1. Authors of article
First Listed
Last Name, First Name, and **Second listed**
First Name Last Name.

2. Title of article
"Title: Subtitle."

3. Title of magazine
Title

4. Date of issue
day Mon. year:

5. Pages
#-#.

6. Medium.
Print or Web.

McLean, Bethany and Joe Nocera. "The Blundering Herd." *Vanity Fair* Nov. 2010: 178+. Print.

Article in a Scholarly Journal MLA 5.4.2

There is no period after the title of a journal.

- | | | | |
|-------------------------------------------------------|--------------------------------------------------|--------------------------------------------|----------------------------------------------------------------|
| 1. Author of article
Last name, First name. | 2. Title of article
"Title: Subtitle." | 3. Title of Journal
<i>Title</i> | 4. Publication information
Volume #. Issue # (year): |
| 5. Pages
#-#. | 6. Medium.
Print or Web. | | |

Barthelme, Frederick. "Architecture." *Kansas Quarterly* 13.3-4 (1981): 77-80. Print.

For an Article including more than one series (MLA 5.4.4), add the series after the journal title.

Bernhard, Virginia. "Religion, Politics, and Witchcraft in Bermuda, 1651-55." *William and Mary Quarterly* 3rd ser. 67.4 (2010): 677-708. Print.

Article in a Newspaper MLA 5.4.5

Give the name as it appears on the masthead. Omit any introductory article, a, an, the. Retain the article before names of non-English language newspapers, e.g. *Le Monde*. If the city of publication is not included in the name of a locally published newspaper, add the city in square brackets, not italicized, after the name, e.g. *Star-Ledger* [Newark]. Do not give volume and issue numbers even if they are listed. If there is an edition, e.g. natl. ed., late ed., add a comma after the date, list the edition followed by a colon. There is no period after a newspaper title.

- | | | | |
|---------------------------------------------------------------|--------------------------------------------------|--------------------------------------------|-------------------------------------------|
| 1. Author of article
Last Name, First Name. | 2. Title of article
"Title: Subtitle." | 3. Name of Newspaper
<i>Name</i> | 4. Date of issue
day Mon. year: |
| 5. Section and pages
Section designation #+ or #-#. | 6. Medium.
Print or Web. | | |

Harris, Nicole. "Airports in the Throes of Change." *Wall Street Journal* 27 Mar. 2002: B1+. Print.

Editorial MLA 5.4.10

Magazines and Newspapers use date of issue; Scholarly journals use the **Publication information Vol. #. Issue # (year):** in place of **5. Date of issue**

- | | | | | |
|------------------------------------------------------------------------|----------------------------------------------------|-------------------------------|-----------------------------------------------|-------------------------------------------|
| 1. Author of article
Last Name, First Name. | 2. Title of editorial
"Title: Subtitle." | 3. Label
Editorial. | 4. Title of periodical
<i>Title</i> | 5. Date of issue
day Mon. year: |
| 6. Section and pages
Section designation # and/or pages #-#. | 7. Medium.
Print or Web. | | | |

Zuckerman, Mortimer B. "An American Crisis of Confidence." Editorial. *U.S. News and World Report* Nov. 2010: 76. Print.

Letter to Editor MLA 5.4.11

Scholarly journals use the **Publication information Vol. #. Issue # (year):** in place of **4. Date of issue**

- | | | | | |
|--------------------------------------------|---------------------------|-----------------------------------------------|-------------------------------------------|-----------------------------------------|
| 1. Author
Last Name, First Name. | 2. Label
Letter | 3. Title of periodical
<i>Title</i> | 4. Date of issue
day Mon. year: | 5. Section and pages
sec. #:# |
| 6. Medium.
Print or Web. | | | | |

If a title is provided, enter the title in quotation marks before Letter; do not italicize Letter or put in quotation marks

Peskin, Barbara. "Why the Outcry over Endorsements for Congress?" Letter. *Boston Globe* 30 Oct. 2010:A10. Print

LEGAL CASES

Legal Source MLA 5.7.14

If citing a summary of a legal case in a reference book, cite as an article in a reference source. Use the following citation format only when a case is published in a Reporter. Do not italicize or enclose in quotation marks the titles of laws, acts, or similar documents.

1. Case Title **2. Case number** **3. Court Name.** **4. Date.** **5. Medium.**
Case name. **#.** **Court Name.** **Year.** **Print or Web.**

New York Times Co. v. Tasini. No. 00-201. Supreme Ct. of the U.S. 2001. Print.

Case on Find Law or LexisNexis

1. Case title **2. Case number** **3. Court Name** **4. Date** **5. Database or Website**
Case name. **#.** **Court Name.** **Year.** **Name.**
6. Date of access **7. URL**
day Mon. year. **<URL>.**

Christian Legal Soc. v. Martinez. 08-1371. Supreme Ct. of the U.S. 2010. FindLaw. 1 Jan. 2011.
<<http://caselaw.findlaw.com/>>.

Case in a Database

1. Case title **2. Case number** **3. Court Name** **4. Date** **5. Database**
Case name. **#.** **Court Name.** **Year.** **Name.**
6. Publication information **7. Medium.** **8. Date of access** **9. URL**
Publisher, year. **Web.** **day Mon. year.** **<URL>.**

The Butchers' Benevolent Assn. of New Orleans v. The Crescent City Livestock Landing and Slaughter-House Co. XVI U.S. 36. Supreme Court of the US. 1873. *History Reference Center*. Great Neck, n.d. Web. 11 Jan. 2011. <<http://search.ebscohost.com>>.

NONPRINT SOURCES

Sound Recording (including spoken-word recording) MLA 5.7.2

The performer, conductor, or composer is credited as author according to your emphasis. For a spoken-word recordings, use speaker, writer or director according to your emphasis.

1. Author **2. Title** **3. Publication Information** **4. Format**
Performer or conductor or composer. **Title.** **Distributor, year.** **CD, LP or Audiocassette.**

The Beatles. *A Hard Day's Night*. Capitol Records, 1964. CD.

Online Radio program *MLA 5.7.1*

1. Narrator Last Name, First Name.	2. Title of Episode. "Title: Subtitle."	3. Title of program. <i>Program Title.</i>	4. Network Name. Natl. Public Radio.
4. Local Station information, Letters, City	5. Date of program day Mon. year.	6. Database or Web site <i>Name</i>	7. Medium. Web.
8. Date of access. day Mon. year.	9. URL. <URL>.		

Kaste, Martin, narr. "Investigators in Tucson Build Case against Loughner." *Morning Edition*. Natl. Public Radio. WFCR, Amherst, 11 Jan. 2011. *National Public Radio*. Web. 11 Jan. 2011. <<http://www.npr.org>>.

Film or a Video Recording *MLA 5.7.3*

Give title first; director, performers, writers, or producers can also be listed in the entry if important to note. Designate format as DVD or videocassette -VHS. For films dubbed or subtitled in English, give the English title followed by the original title, italicized, in square brackets. If citing the contribution of a particular individual, begin with the person's name – Last name, First name.

1. Title <i>Title.</i>	2. Director and/or Performer, Producer or Writer Dir. First Name Last Name. Perf. First Name Last Name.	3. Original release date Year.
4. Publication information Distributor, date.	5. Medium. DVD or VHS.	

Invictus. Dir. & Prod. Clint Eastwood. Perf. Morgan Freeman, Matt Damon. 2009. Warner Home Video, 2009. DVD.

Work of Visual Art *MLA 5.7.6*

Use this citation to credit a work of art you have viewed in person. If you wish to cite when the piece was created, add the date immediately after the title.

1. Artist Last name, First name.	2. Title <i>Title of work.</i>	3. Date work created Year or N.d.	4. Medium of Art Oil on canvas or Bronze or Photography
	5. Institution Name of institution that houses work or private collector,	6. Place City.	

Rembrandt Harmensz van Rijn. *Aristotle with a Bust of Homer*. 1653. Oil on canvas. Metropolitan Museum of Art, New York.

Stein, Joseph. *Dr. Martin Luther King*. 1968. Bronze. Boyden Lib., Deerfield Academy, Deerfield.

Artwork in print

If you are referring to a picture of the artwork, indicate not only the institution or owner but also complete publication information for that source, including page or plate number.

1. Artist
Last name, First name.
2. Title
Title of work.
3. Date work created
year.
4. Institution
Institution that houses work or private collector, City
5. Title of book
Title: Subtitle.
6. Author of book
By First name Last name.
7. Publication information
City: Publisher, year.
8. Plate #. Page #.
Plate #. Page #.
9. Medium
Print or Web.

Hassam, Childe. *Fifth Avenue in Winter*. 1892. Carnegie Museum of Art, Pittsburgh. Childe Hassam: *Impressionist*. By Warren Adelson, Jay E. Cantor, and William H. Gerds. New York: Abbeville, 1999. Figure 147. 142. Print.

Work of Art Online MLA 5.6.2d

For artworks found online, omit the medium of composition and include the title of the Web site, the medium, and the date of access.

1. Artist.
Last Name, First Name.
2. Title of Composition.
Title: Subtitle.
3. Date.
Year.
4. Collection or Museum where housed, City.
Name, City.
5. Database Title.
Title.
6. Medium.
Print or Web.
7. Date of access.
day Mon. year.
8. URL
<URL>.

Rodin, Auguste. *The Thinker*. 1881. Musee Rodin, Paris. *Oxford Art Online*. Web. 10 Jan. 2011.
<<http://www.oxfordartonline.com>>.

Cartoon in a Magazine MLA 5.7.9

1. Cartoonist.
Last Name, First Name.
2. Title of Cartoon.
"Title: Subtitle."
3. Art medium.
Cartoon.
4. Title of Magazine
Title
5. Date of issue:
day Mon. year:
6. Page #.
or n. pag.
6. Medium.
Print or Web.

Wilson, Graham. "That's Why We All Face into the Wind." Cartoon. *New Yorker* 10 Jan. 2011: 56. Print.

Cartoon in an Encyclopedia MLA 5.7.9

1. Cartoonist.
Last name, First name.
2. Title of cartoon.
"Title: Subtitle."
3. Medium of art.
Cartoon.
4. Title of book
Title: Subtitle.
5. Editors of Book
Ed. First name Last name and First name Last name.
6. Edition #
ed.
7. Publication information
City: Publisher, year.
8. Page #
or n. pag.
9. Medium.
Print.

Dorgan, Tad. "No Word from Judge Rummy." Cartoon. *The World Encyclopedia of Cartoons*. Ed. Maurice Horn and Richard E. Marschall. 2nd ed. New York: Chelsea, 1980. 327. Print.

Map in an Atlas MLA 5.7.8

- | | | | |
|-------------------------------------------------------|----------------------------|----------------------------------------|-----------------------------------------|
| 1. Title of Map.
"Title: Subtitle." | 2. Art medium.
Map. | 3. Title of atlas.
Title: Subtitle. | 4. Editor.
Ed. First Name Last Name. |
| 5. Publication information.
City: Publisher, year. | 6. Page #.
or n. pag. | 7. Medium.
Print or Web. | |

"The Shi'a Today." Map. *Atlas of the World's Religions*. Ed. Ninian Smart. Oxford: Oxford UP, 1999. 177. Print.

Advertisement in a Magazine MLA 5.7.10

- | | | | | |
|-----------------------------|-------------------------------------|------------------------------|-------------------------------------|---------------------------|
| 1. Company
Company Name. | 2. Advertisement.
Advertisement. | 3. Magazine Title.
Title. | 4. Date of Issue:
day Mon. year: | 5. Page #
or n. pag. |
| 6. Medium.
Print or Web. | | | | |

Louis Vuitton. Advertisement. *New Yorker* 10 Jan. 2011: 84. Print.

ELECTRONIC SOURCES

Cite the information for the print version first, i.e. books, a work in an anthology, a translation, a multivolume work, etc.

Instead of including **Print** as the medium, add the title of the database or website (*Italicized*), medium (*Web*) and the date of access (day Mon. year). Follow the guidelines for including the pages in the above sources. Use *N. pag.* if the page numbers are not listed.

MLA does not require URLs. However, faculty may require a URL. If you list a URL, stop after .com or before any series of numbers.

Periodical Publication in an Online Database – Article in a Newspaper MLA 5.6.4

- | | | | | |
|-------------------------------------------|--------------------------------|-------------------------------------|------------------|------------------------------|
| 1. Title of article
"Title: Subtitle." | 2. Title of newspaper
Title | 3. Date
day Mon. year: | 4. Pages
#-#. | 5. Name of database
Name. |
| | 6. Medium.
Web. | 7. Date of Access
day Mon. year. | 8. URL
<URL>. | |

"Sharp Declines: Stocks Give Ground under Heavy Selling – Money Firmer." *Wall Street Journal* 6 Sept. 1929: 1+. *ProQuest Historical Newspapers*. Web. 17 Dec. 2010. <<http://proquest.umi.com>>.

Periodical Publication in an Online Database – Article in a Scholarly Journal MLA 5.6.4

1. Author Last name, First name.	2. Title of Article "Title: Subtitle of article."	3. Title of Periodical Title	4. Vol. & Issue # year Vol. #. Issue # (year):	
5. Page # ##.	6. Name of database Name_	7. Medium. Web.	8. Date accessed day Mon. year	9. URL <URL>.

Boyd, Emily. "Societal Choice for Climate Change Futures: Trees, Biotechnology & Clean Development." *Bioscience* 60.9 (2010): 742-750. *Academic Search Premier*. Web. 8 Dec, 2010. <<http://search.ebscohost.com>>.

Periodical Publication in an Online Database – Article in a Magazine

MLA 5.6.4

1. Author of article Last name, First name.	2. Title of article "Title: Subtitle."	3. Title of magazine Title	4. Publication information day Mon. year:	
5. Pages #-#.	6. Name of database Name.	7. Medium. Web.	8. Date accessed day Month year.	9. URL <URL>.

Stein, Lisa. "Forward Spin." *U. S. News & World Report* 30 Sept. 2002: 34. *Academic Search Premier*. Web. 29 Nov. 2010. <<http://web.ebscohost.com/>>.

Work on a Database Cited with Print Publication MLA 5.6.2c

1. Author Last name, First name.	2. Title of article "Title: Subtitle."	3. Name of print publication Name_	4. Publication information City: Publisher, year.	
5. Page ## ## or n. pag.	6. Database title Title	7. Medium. Web	8. Date accessed day Mon. year	9. URL <URL>.

"Explanation of 'The Great Gatsby' by F. Scott Fitzgerald." *Lit Finder Contemporary Collection*. Detroit: Gale, 2009. N. pag. *LitFinder*. Web. 8 Dec. 2010. <<http://go.gale.com>>.

Scholarly Journal Exists only in Electronic Form on the Web

MLA 5.6.3

1. Author of Article Last name, First name.	2. Title of article "Title: Subtitle."	3. Title of Journal Title	4. Vol. Issue Year Vol. Issue (year):
Page ## ##. or n. pag.	6. Medium. Web.	7. Date accessed day Mon. year.	8. URL <URL>.

When citing a review of a book, include "Rev. of" before the title. Put a comma after the title and include "by" the author's first name and last name.

Bernstein, Richard J. Rev. of *Price of Monotheism*, by Jan Assmann. *Bryn Mawr Review of Comparative Literature* 8.1 (2010): n. pag. Web. 17 Dec. 2010. <<http://www.brynmawr.edu/bmrcl/>>.

Work Cited only on the Web -- Encyclopedias MLA 5.6.2b

- | | | | |
|-------------------------------------------------------|--------------------------------------------------|--------------------------------------------|----------------------------------------------|
| 1. Author of Article
Last name, First name. | 2. Title of article
"Title: Subtitle." | 3. Title of encyclopedia
Title. | 4. Sponsor/Publisher of Site
Name, |
| 5. Date
Year | 6. Medium.
Web. | 7. Date of access
day Mon. year. | 8. URL
<URL>. |

Hassler, Warren W., Jr. "American Civil War." *Encyclopaedia Britannica Online*. Encyclopaedia Britannica, 2010. Web. 1 Dec. 2010. <<http://search.eb.com>>.

Article from Wikipedia (Treat as an Encyclopedia in NoodleBib)

- | | | | |
|-------------------------------------------------|-------------------------------------------------------|----------------------------------------------|-------------------------------------------------|
| 1. Title of article
"Title: Subtitle" | 2. Title of encyclopedia
<i>Wikipedia</i> . | 3. Sponsor/Publisher of Site
Name, | 4. Date of publication
day Mon. year. |
| 5. Medium.
Web. | 6. Date of access
day Mon. year. | 7. URL
<URL>. | |

"Bloomsbury Publishing." *Wikipedia*. Wikimedia Foundation, 12 Dec. 2010. Web. 17 Dec. 2010. <<http://wikipedia.org>>.

Online Book Review MLA 5.6.4

- | | | | | |
|-----------------------------------------------------|--------------------------------------------------|---------------------------------------------------------------------------------------------------------|-----------------------------------------|---------------------------|
| 1. Reviewer
Last Name, First Name. | 2. Title of Review.
"Title: Subtitle." | 3. Rev. of Book Title, by author's Name.
Rev. of <i>Book Title</i> , by First Name Last Name. | | |
| 4. Newspaper Title
<i>Newspaper Title</i> | 5. Date of issue:
day Mon. year: | 6. Page #.
or n. pag. | 7. Database or Web site.
Name | 8. Medium.
Web. |
| 9. Date of access.
day Mon. year. | 10. URL.
<URL>. | | | |

Horwitz, Tony. "Revolutionary Road." Rev. of *1776*, by David McCullough. *New York Times Book Review* 22 May 2005: 7. *Literature Resource Center*. Web. 10 Jan. 2011. <<http://go.galegroup.com>>.

Film Review in an Online Database or Web site MLA 5.6.4

- | | | | | |
|-----------------------------------------------------|--------------------------------------------------|----------------------------------------------------------------------------------------------------------|----------------------------------------|---------------------------|
| 1. Reviewer
Last Name, First Name. | 2. Title of Review.
"Title: Subtitle." | 3. Rev. of Film Title, director's Name.
Rev. of <i>Film Title</i> , dir. First Name Last Name. | | |
| 4. Newspaper Title
<i>Newspaper Title</i> | 5. Date of issue:
day Mon. year: | 6. Page #.
or n. pag. | 7. Database or Web site
Name | 8. Medium.
Web. |
| 9. Date of access.
day Mon. year. | 10. URL.
<URL>. | | | |

Dargis, Manohla. "An Action Film about the Need to Talk." Rev. of *Munich*, dir. Steven Spielberg. *New York Times* 23 Dec. 2005: 1. *Academic Search Premier*. Web. 10 Jan. 2011. <<http://web.ebscohost.com>>.

Organizational Website MLA 5.6.1

- | | | | |
|------------------------------------------------------|--------------------------------------------|-------------------------------------------|-------------------------------------------------|
| 1. Author or Editor
Last name, First name. | 2. Name of Web site
Name. | 3. Organization or sponsor
Name | 4. Date of last update
day Mon. year. |
| 5. Medium.
Web. | 6. Date of access.
day Mon. year | 7. URL
<URL>. | |

Victorian Women Writers Project. Indiana U, May 2000. Web. 26 June 2002.

<<http://www.indiana.edu/~letrs/vwwp/>>.

Nonperiodical Publication - Work Cited only on the Web MLA 5.6.2b

- | | | | |
|-------------------------------------------------------|--------------------------------------------------------|-------------------------------------|--------------------------------------------|
| 1. Author of article
Last name, First name. | 2. Title of article
"Title." | 3. Name of Web site
Name. | 4. Version or edition
##. |
| 5. Publisher or sponsor
Name or N.p. , | 6. Date of publication
day Mon. year or n.d. | 7. Medium.
Web. | 8. Date of access
day Mon. year. |

Quade, Alex. "Elite Team Rescues Troops behind Enemy Lines." *CNN.com*. Cable News Network,

19 Mar. 2007. Web. 15 May 2008.

E-mail Message MLA 5.7.13

- | | | |
|--------------------------------------------|-----------------------------------------------------------|---------------------------------------------------------|
| 1. Author
Last name, First name. | 2. Title of E-mail
"Content from subject line." | 3. Description
Message to author or recipient |
| 4. Date sent
day Mon. year. | 5. Medium.
E-mail. | |

Gilbert, Miriam. "The New Teen Health & Wellness – Fall 2010." Message to the author. 25 Aug. 2010. E-mail.

Nonperiodical Web Publication – A Work Cited with Print Publication Data MLA 5.6.2c

- | | | | |
|-------------------------------------------------------|-------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------------------|
| 1. Author
Last name, First name. | 2. Title of Article
"Title." | 3. Title of Multivolume Work
Title. | 4. Total # of Vols. or Vol. #
#of Vols. or Vol. #. |
| 5. Name of Editor
Ed. First name Last name. | 6. Publication Information
City: Publisher, year: | 7. Page #-#
or N. pag. | 8. Internet Site
Name. |
| 9. Editor of Site
Ed. First Name Last Name. | 10. Date of Electronic Publication
year | 11. Medium.
Web. | |
| 12. Date of access
day Mon. year | 13. URL
<URL>. | | |

Bierce, Ambrose. "Academy." *The Devil's Dictionary. The Collected Words of Ambrose Bierce*. Vol. 7. New York: Neale, 1911. N. pag. *The Ambrose Bierce Project*. Web. 15 May 2008.

<<http://www.ambrosebierce.org/>>

E-book MLA 5.6.2c

1. Author Last name, First name.	2. Title <i>Title.</i>	3. Name of Editor Ed. First name Last name.	4. Publication Information City: Publisher, year.
5. Internet Site <i>Google Book Search.</i>	6. Medium. Web.	7. Date of access day Mon. year.	7. URL <URL>.

Child, L. Maria, ed. *The Freedmen's Book*. Boston: Ticknor and Fields, 1865. *Google Book Search*. Web. 15 May 2008. <<http://books.google.com>>.

Film or Video Recording (YouTube) MLA 5.6.2d

1. Author Last name, First name.	2. Title of Video <i>Title</i>	3. Web site <i>Name</i>	4. Sponsor Sponsor,	5. Date of Publication day Mon. year.
6. Medium. Web.	7. Date of access day Mon. year.	8. URL if needed <URL>.		

Mashal, Mujib. *In the Absence of the Archive: Oral History in Post-Conflict Societies*.

YouTube. Columbia U, 11 Mar. 2010. Web. 4 Jan. 2011. <<http://www.youtube.com/>>.

EMBEDDED (PARENTHETICAL) CITATIONS

Embedded (Parenthetical) citations refer the reader to the specific source listed in your works cited list within your text. Give page numbers if available.

Direct Quotes

Include the author's name or title of book *italicized* and the page number in parentheses.

“The Deerfield street is still the same quiet mile it was in 1902.” (McPhee, *The Headmaster* 9).

Author Named in a Signal (Introductory) Phrase

Introduce the material you are citing by including the author's name (a signal phrase). Add page numbers in parentheses.

Robert S. McNamara with Brian VanDeMark, *In Retrospect: the Tragedy and Lessons of Vietnam*, described Lyndon Johnson's behavior as theatrical (191) when deciding to send troops to Vietnam.

Author's Name in Parentheses

Include the author's name in parentheses with the page number when the signal phrase does not include the author's name. Use no punctuation between the name and page number.

Lyndon Johnson's behavior was described as theatrical (McNamara and VanDeMark 191).

Author Unknown

Either use the complete title in the signal phrase or use a short form of the title in parentheses. Titles of books are underlined; titles of articles and other short works are put in quotation marks.

Two or More Titles by the Same Author

For two or more titles by the same author, include the complete title of the work in the signal phrase or include a short version of the title in the parentheses.

In his *Argument without End: In Search of Answers to the Vietnam Tragedy*, McNamara defended President Johnson's policy in Vietnam (225).

(McNamara, *Argument without End* 225)

Source Quoted in Another Source MLA 6.4.7

Begin the citation with the abbreviation “qtd. in.”

According to Tran Van Huong, a critic of Diem, “The generals knew very well that having no talent, no moral virtues, no political support whatsoever, they could not prevent a spectacular comeback of the president and Mr. Nhu if they were alive” (qtd. in McNamara and VanDeMark 84).

ENDNOTES vs. FOOTNOTES

Citations noting where you found your information are listed either at the bottom of the page (footnote) or at the end of the text (endnote). Ask your teacher which form s/he prefers.

Where do I place the superscript number for the notes?

Place the superscript number as close to the information that you have borrowed. For direct quotes place the number at the end of the quote. For paraphrasing place the number within text of your summary.

For **short direct quotes**, enclose the words that you have quoted or borrowed in quotation marks and place the superscript number following the second quotation mark.

“Lyndon Johnson often resorted to theatrics, and cynics will say his words reflected such behavior.”¹

For **long direct quotes** of four or more lines (**BLOCK QUOTES**), start a new paragraph, indent ten spaces, type double spaced.

Lyndon Johnson often resorted to theatrics, and cynics will say his words reflected such behavior. But they did not. No president I have known who exercises his authority to send Americans into harm’s way feels otherwise. I shared the president’s feelings. Decisions were deferred as we groped for the least bad road to follow.²

When **paraphrasing a quote**, you need to introduce the source in the text, as well as citing the source you used. Paraphrasing is the rewording of the text you have read to achieve clarity or explanation.

Robert S. McNamara in his memoir, *In Retrospect: the Tragedy and Lessons of Vietnam*, described Lyndon Johnson’s behavior as theatrical³ when deciding to send troops to Vietnam.

Remember it is important to cite your sources. Notes tell your readers where you found your information so they can do further research.

- Write down the basic information for each source on a note card while you have it in your hands.
 - Author
 - Title: Subtitle
 - Publishing information—Place: Publisher, Year.
 - Page #
- On your note cards add the topic of your note and whether it is a direct quote or a paraphrase.

Note: The footnote examples posted below were updated on February 22, 2012

¹ Robert S. McNamara and Brian VanDeMark, *In Retrospect: the Tragedy and Lessons of Vietnam* (New York: Times Books, 1995) 191.

² McNamara and VanDeMark 191.

³ McNamara and VanDeMark 191.

NOTES

Be sure you have all of the information you need while you have the source in your hands. Using the library's NoodleBib online citation tool or your note cards, write down the author's name, title of article, title of book/periodical/website, city of publication, publisher, date, page numbers, access date, URL. Number each bibliography card and number each note card. You only need to write the bibliography information once. This saves you much time.

Bibliography Note Card	1
Kaplan, Jeffrey P. "Flag Burning Should Not Be Banned."	
<i>Censorship: Opposing Viewpoints.</i>	
Ed. Byron L. Stay. San Diego: Greenhaven, 1997. 38-41.	

Note Card	1
<i>Direct Quote</i>	
<i>"Flag burning violates an individual's civil rights."</i>	

Page Numbers: Page numbers are important. For newspapers, section and page number need to be included. For example, C25 tells the reader that the article is in Section C, page 25. Teachers at Deerfield require the page numbers.

Footnote Format: Notes are numbered in the order that they appear in your text. Indent the first line five spaces. The note number is not raised and is followed by a period.

The example below combines the footnote format that is recommended in the 6th edition of the *MLA Handbook for Writers of Research Papers* with the instructions that are stated in the 7th edition for correct punctuation when including a URL.

Example:

Author's Name (first name and last name), Title (Place of Publication: Publisher, Date) Page Number. <URL>.

Subsequent References: "After fully documenting a work, use a shortened form in subsequent notes...The author's last name alone, followed by the relevant page numbers, is usually adequate."²⁰

"If you cite two or more works by the same author ... include a shortened form of the title following the author's last name in each reference after the first."²¹

Examples:

1. McPhee, *Levels of the Game* 21.
2. McPhee, *The Headmaster* 124.

"Repeat the information even when two references in sequence refer to the same work. The abbreviations *ibid.* and *op. cit.* are not recommended."²²

Endnotes and footnotes share the same format. The difference is that endnotes appear at the end of the paper on one or two pages and footnotes appear at the bottom of the page where the information has been listed.

1. John McPhee, *Levels of the Game* (New York: Farrar, 1969) 21.
2. L. Maria Child, ed., *The Freedmen's Book* (Boston: Ticknor, 1865) *Google Book Search*, 15 May 2008. <<http://books.google.com>>.
3. Manohla Dargis, "An Action Film about the Need to Talk," Rev. of *Munich*, dir. Steven Spielberg, *New York Times*, 23 Dec. 2005: 1, *Academic Search Premier*, 10 Jan. 2011. <<http://web.ebscohost.com>>.
4. Tad Dorgan, "No Word from Judge Rummy," *The World Encyclopedia of Cartoons*, ed. Maurice Horn and Richard E. Marschall, 2nd ed. (New York: Chelsea, 1980) 327.
5. John McPhee, *The Headmaster: Frank L. Boyden, of Deerfield* (New York: Farrar, 1966) 124.
6. Dorgan 326.
7. Laura Esquivel, *Like Water for Chocolate: A Novel in Monthly Installments, with Recipes, Romances, and Home Remedies*, trans. Carol Christensen and Thomas Christensen (New York: Doubleday, 1992) 68.
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Top of page

1"

Your Last Name Page #

1/2"

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