

Instructions for Printing Long Articles from the Proquest Database

When an article comes up with the Zoom showing more than 100%, this may mean that the text will be too small to read when the article is printed.

Follow these steps to print these articles:

1. Click on the Zoom button on the Adobe document--it looks like a camera
2. The cursor will turn into a +
3. Drag the + diagonally from the top left corner of the article to outline about half of the article
4. When you let go of the mouse, the outlined text will be copied to the clipboard
5. Click on the yellow Print button in the database or the Printer icon on the Adobe document--do NOT use File Print
6. When the Print Window pops up, choose Fit to Printer Margins under Page Scaling
7. Click OK and the page will print
8. Repeat the process to print the remainder of the document